Tally Academy

Tally.ERP 9 Upgrade

COURSE DURATION: 15 Hours (7 Days)

COURSE FEES: 2100 (Inclusive All)

OBJECTIVE: The course is designed to update the students with the new features of Tally ERP 9 which is an extension of Tally 7.2 and Tally 9 and also enable them to work on the latest version of Tally.

COVERAGE: The Course covers Introduction to the newly added features of Tally ERP 9 and its comparison with Tally 7.2 and Tally 9. The distinguishing features of Tally ERP 9 are addition of Edit Remote Access, Control Center, Support Center, Enabling for Manufacture and reports like Excise computation report, daily Stock register, PLA Register, Form ER I, CENVAT Credit Availed, CENVAT Credit Register, Advanced TDS, and Advanced Service Tax.

COURSE STRUCTURE:

Lesson	Topics
1.	Introduction to Tally ERP 9
2.	Tally.Net and Remoter Capabilities
3.	Application Management and Controls
4.	Online Help and Support
5.	Excise for Manufacturers'
6.	Tax Deducted at Source

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Lesson 3	**Application Management and Controls**
	− Concept, Features & Advantages of Control Centre
	− Installing Tally.ERP 9 & Activating Tally.ERP 9 License
	− Logging to Control Centre
	− Managing Accounts using Control Centre
	− My Tally.NET Accounts
	− Licensing & Configuration
	− General Configuration, User Management, Profile Management
Lesson 4	**Online Help and Support**
	− Features of Support Centre
	− Accessing the Support Centre
	− Local Access & Remote Access
	− Using Support Centre
	− Adding a New Issue/Query
	− Reply to an Issue/Query & Close an Issue/Query
	− Other Functions

Lesson 5	**Excise for Manufacturers**
	− Introduction Basic Concepts
	− Basic concepts of Excise Duty
	− Scope and Applicability
	− Excise Valuation Methods
	− CENVAT Credit
	− Registration of Manufacturers
	− Requirement of Excise Invoice
	− Types of Duties and Methods of Calculations
	− Time and Mode of Payment of Duty
	− Returns & Timeline
	− Configuring Excise in Tally.ERP 9
	− Recording Transactions of Sample Data
	− Excise Reports & Excise Computation Report
	− Daily Stock Register, PLA Register & Form ER 1
	− CENVAT Credit Availed & CENVAT Credit Register

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Lesson 6	Tax Deducted at Source
	– Introduction
	– Basic concepts of TDS
	– Configuring TDS in Tally.ERP 9
	– Enabling TDS in Tally.ERP 9
	– TDS Statutory Masters
	– Recording Transactions of Sample Data
	– TDS Reports
	– Computation
	– Chalan Reconciliation
	– Return
	– eTDS Returns
	– Outstanding
	– Exception Reports